

St. Pius X Parish  
Board of Education Meeting Minutes  
December 5, 2011

- I. **Opening Prayer** – Jill Godfredsen led the opening prayer. 6:37 p.m.
- II. **Roll Call** was taken by David Stark.  
Members present: Jill Godfredsen, Chris Kyhl, Mark Youngers, David Stark, Debbie Sheehy, Kyle Greening, Larry Zahm and Tom Hobt.  
Members Excused: Donna Ramaeker Zahn, Michael Riesberg, Mary Heinrich, Dean Flyr, Msgr. Joe McDonnell, and Kelly Huntsman.  
Teacher representative: Mrs. Peterson
- III. **Acceptance of Agenda.** Mr. Zahm indicated we had policies for first reading and Mrs. Sheehy asked to add a marketing committee update. Mr. Hobt motioned for approval of agenda, seconded by Mr. Greening. Motion passed.
- IV. **Approval of November 7<sup>th</sup> minutes.** Mr. Stark moved, Mr. Youngers second. Motion passed to accept the minutes.
- V. **There was no open forum.**
- VI. **Board Development.** There was robust discussion around the four goal areas and review of the excellent summary Donna Ramaeker Zahn provided the board for review. Goal #1 – the Iowa Assessment results won't be back until January most likely. Mr. Zahm attended a workshop to begin to understand the results and supposedly there will be a 'crosswalk' to prior scores but in all likelihood we will start with new normalized rates. Goal #2 – clarified that bullet number one is the 2017-18 school year and the enrollment number is for K-8. A change was also suggested for the last bullet to identify the number of parish children NOT enrolled in either faith formation or the school. Goal #3 – stays the same. Goal #4 – it was suggested by the board to work with Msgr. Joe to incorporate students in with the schedule for adoration. Specifically the wording should read – "evaluate adoration time" . . .for classes throughout the school year. This would give more flexibility to work with.
- VII. **There was no unfinished business.**
- VIII. **Principal's report.** There was lengthy discussion on the diocesan school enrollment trends based on the report in the board packets. Mr. Youngers brought up the idea of evaluating expanding the preschool which could be a significant contributor to our growth goals long term. There are space limitations but the board advocated for this topic to be looked at, including 3 and 4 year old plus developmental kindergarten. The State of Iowa report on our preschool was handed out at the meeting. Since this is a global report there were no specific recommendations to St. Pius X school to discern readily from the report so Mr. Zahm will be meeting with Urbandale school officials to understand what applies to us directly. Any corrective action needs to be in place by October 12, 2012.

Mr. Zahm handed out Mrs. Heinrich's report. One question that was raised regarded having a nursery during mass times. Mrs. Sheehy will follow up and ask the parish for the history of when this was done previously.

- IX. **Teacher Representative.** Mrs. Peterson didn't have anything to report.
- X. **Committee Report. Marketing** – Mrs. Sheehy reported this committee spent considerable time on improving kindergarten roundup this year. This would include use of media, the location, showing off the ITC, the Ipad lab and how to best include the board members. Kindergarten roundup is Feb 9<sup>th</sup> and Preschool roundup is Jan 19<sup>th</sup>. We are evaluating bulletin space in the parish to advertise it as well in the St. Boniface and St. Mary's parish bulletins. The committee also discussed the possibility of having an online store for ordering St. Pius X school items on a more year round basis than once in the fall. The marketing committee is meeting again in December to follow up on all these matters. There was appreciation expressed by the board for Mrs. Sheehy's work on the teacher appreciation cards for Christmas.
- XI. **President' Report.** Mrs. Godfredsen handed around a card from the preschool substitute thanking the board for her gift card. Discussion ensued about the preschool teacher vacancy for next year. Mr. Zahm hopes to have that position filled within the next few months. Mrs. Godfredsen asked about the '12/'13 budget from finance committee. Everything seems to be on track in that regard. She then asked about our interest in staffing a booth on Jan 14/15 at the church during the ministry fair. It was determined we should have some school promotion items there but no need to staff the booth. The Bishop wants to attend one of our BOE meetings along with Kary Niebergall and Dr. Gubbells sometime this year. Mr. Zahm will coordinate this.
- XII. **New Business.** Pastoral Council rep for December 6th is Mr. Greening and Mr. Kyhl is the rep for January 3rd.
- Policy discussion – First reading of the 501 policies (admissions)** Five policies were reviewed and discussed including 501.1 enrollment process, 501.2 class size, 501.3 order of acceptance of students for school, 501.31 late tuition and pre registration, 501.4 class size for St. Pius X school. No remarkable comments or changes were raised.

**Discussion of November BOE agenda** – follow up to the 2011/12 strategic plan will be discussed. Follow up on the marketing committee's work for roundup. The other item would be the second reading of policies and regulations.

**Happy Holidays and a Merry Christmas to all!**

- XIII. **Adjournment.** A motion by Mr. Greening to adjourn the meeting, second by Mr. Hobt. Motion carried. 8:45 p.m.

Respectfully submitted: David Stark