

Building and Grounds Committee Minutes **Tuesday, February 16, 2010**

**Present: Bill Duff, Anne Merschman, Dave Merschman, Craig Rahm, Larry Salvini,
Msgr. Joe McDonnell and Brenda Scholten (BOE Rep)**

No Meeting in March due to Spring Break

Next Meeting - Tuesday, April 20, 2010

1. Reviewed/Discussed Prior Meeting Minutes:

- Interior Courtyard – The school has raised money through the “Pay it Forward” program to purchase a statute to be placed in the courtyard. The school is planning to pool their money with Altar and Rosary.
 - **November ’09 Update** – committee decided to pursue the statute originally suggested by the school members. John Martinez’s wife volunteered him to build a base for us. The statute selected will cost approximately \$1000. The statute is 33 inches high and weighs 57 lbs. The color selected was bronze.
 - **December ’09 Update** – committee decided to go ahead and order statute. Still waiting on confirmation from John as to whether he can build a base for us.
 - **February ’10 Update** – Statute (Jesus and Children) has arrived. Still waiting on confirmation from John as to whether he can build a platform for us.
 - Action Item - Craig will follow-up with John about the platform.
 - Action Item - Anne will confirm with Altar and Rosary how much money they are contributing -- potentially \$500.
- Corner Protectors – need to be installed on the columns in the lower level of the church.
- Shutter Replacement – Received quote from Brian Moylan for \$460 to replace 2 window shutters and one door shutter on Father Joe's house.
 - Action Item – Door frame and storm door should also be replaced. Bill will ask Brian to quote these items as well. Hope to complete work in the Spring.
- More light needed near Adoration Chapel.
 - Action Item – Craig will take another look after 10:00pm when the parking lot lights turn off to determine if additional lighting is needed.
- Entry way to front office and back office meeting rooms – linoleum squares are worn and should be replaced. To avoid asbestos issues the committee recommends placing new tile over existing tile. A commercial grade vinyl tile or the recycled tire (re-tread) would be best.
 - Action Item – Bill will ask Adam Culp if he is interested in completing the project for us.
- Interior Church Map – Committee members reviewed a larger map provided by Alex and Kevin Riesberg. Several changes were discussed such as font size and colors.
 - Action Item – Anne will discuss suggested changes with Alex and provide an update at the April meeting.

2. New Items Discussed:

- Welcome Larry Salvini - new member to the buildings and grounds committee. Email address - iowa4646@yahoo.com
- Spring Clean-up Day - Preliminarily set for Sat. 3/27 (Sat right before Palm Sunday).
- Painted Curbs - red paint has worn off -- reconsider painting again in the Spring.

3. Scheduled or Follow-up Items:

- Additional rock to be placed around the north and west sides of the Parish Center. Dave has added some but more is still needed. Project is scheduled for spring 2010.
- Small rocks around Parish Center tend to get sucked into the drain. We may want to consider larger rocks or changing the drain.
- Paul Dupay is looking for a used convection oven for kitchenette in Martha and Mary Fellowship Hall. He will let us know if he finds something.
- Black plastic and brick chips to be laid around newly planted burning bushes – Dave and Anne Merschman. Project is scheduled for spring 2010.
- Committee would like to replace black plastic edging with brick pavers in areas around the church and school – follow-up next spring.
- Drainage - south side of school - (Follow-up in spring 2010) - concerns have been expressed about the drainage between the south side of school and Father's house. It is also difficult to grow grass in this location and the tree roots are showing. New ground cover is likely needed. Committee members discussed adding some landscaping next to the sidewalk to slow down the water flow (river rock and hastas). Also, terraces might be helpful.
 - **September '09 Update** – Bob Lenc provided plans for the upper and lower areas on the south side of school which included river rock, boulders, and/or ground cover (vinca). He also suggested some built-in water ways to help with the run-off. Committee members thought his estimates were high priced and decided that west end of the south side could possibly be a Boy Scout or Eagle Scout project. East end of south side will continue to be monitored.
- Maintenance Contract – Frank received a contract from Johnson Controls. \$2000/yr for stated service hours. Brian Riesberg has begun his review. He will update us at the next meeting.
- School boiler may need to be replaced. Brian Riesberg agrees that this is needed and would provide energy savings but it could be costly. Committee members will continue to address at future meetings.
- Song Boards – Dawn Sexton (music ministry) will come to a future meeting to present her ideas about changes to the current song boards. The song numbers are difficult to change.
- Playground Equipment – David Stark presented his idea of moving the playground equipment to the green space. David will begin working on the budget, design, and neighbor approval. He will keep us informed of progress. The project may take 2 or 3 years to complete.
- There is a spare conduit by the circle drive - Craig will install an electrical box in the spring.
- Duct Cleaning – inside and outside should be cleaned. Shut system down prior to cleaning. Consider completing in the Spring.

2010

Completed Items

January/February

- Parish Center heating/AC unit – New system is installed and functional. Final payment was distributed to Dayton Heating and Cooling.
- Art and Environment Committee - colored lights were installed on the Stations of the Cross.
- Circle driveway lights were reprogrammed to come on earlier in the morning.
- Outdoor Nativity – The Knights of Columbus constructed and painted a nativity set which was displayed during the Christmas season. This set will be stored in the basement of the church.