

## **Building and Grounds Committee Minutes**

**Tuesday, March 29, 2011**

**Present: Bill Duff, Anne Merschman, Dave Merschman, Todd Flesch, Larry Salvini, Brenda Scholten,  
Craig Rahm, Rick Baumhover, Dennis Rau**  
**Guest Speakers: Joe Morris and Chris Rau**  
Next Meeting - Tuesday, May 17, 2011

### **1. Reviewed/Discussed Prior Meeting Minutes:**

- Playground Equipment – Rick Baumhover provided the following updates:
  - Silt and dirt needs to be dug out from under fence on east side to allow water to run off evenly between the neighboring houses.
  - Action Item - Rick will draft letter and Bill/Rick will contact neighbors.
  - Discussion on privacy fence vs. chain-link fence on south and west side of playground area is still under way.
  - Playground BUILDING BLAST – Friday June 24<sup>th</sup> and Saturday June 25<sup>th</sup>. 6 to 7 team leaders have been identified.
  - Prior Notes:
  - City approval and Diocesan approval complete.
  - We took delivery of the playground equipment in January; plan to assemble during the summer. Rick would like to discuss landscaping ideas with Anne.
  - Cost of project has increased to approximately \$170,000. Home & School plans to contribute about \$70,000.
  - Potential grant from Mid American to purchase trees
- Box Covers on light poles - some are bent or broken and need to be replaced.
  - Craig's placed an order with his neighbor to make 11 covers for us for \$20 each.
- Song Boards – Dawn Sexton (music ministry) would like to change out the current song boards. The song numbers are old and dangerous to change. Dawn researched the cost of new electronic boards. They ranged in price from \$2000 to \$5500 each. We would need two boards. She agreed that this option seemed too expensive. Mike from St. Boniface built their song boards and he thinks he could build a set for us as well. We viewed a video of the boards at St. Boniface.
  - Action Item – Mike is interested in building a set for us. He will come out and review and provide an estimate sometime after Easter. Dawn would also like to order new numbers for our boards. 2 sets of 5 inch numbers would cost \$70 plus freight. Dawn will present her findings at the next meeting.
- Lighting in storage space under church -
  - Action Item - Craig will install 7 units for lighting. The estimated cost is approximately \$150.
- Traffic Pattern - Daily Mass participants and staff need to follow the traffic pattern. No entrance is allowed off of 66<sup>th</sup> street between 7:45 and 8:15. A notice was placed in the bulletin and should continue periodically. Mr. Zahm has expressed an interest in some type of a sign. Committee members reviewed signs at Dowling and would like to recommend a Do Not Enter Sign (b/n the hours of 7:45 and 8:15) which could be rolled out on a daily basis and placed in the middle of the entrance off of 66<sup>th</sup> street.
  - Action Item –Anne discussed with Mr. Zahm. He has a catalog and would like to order a sign after school lets out. He will discuss the wording with us before he orders.
- Steps b/n upper and lower parking lot on east side - it was brought to the committee's attention that added steps would be useful. Rick reviewed and believes the grade is too steep to add steps.
  - Action Item - Bill will let Father know that steps cannot be added.

- Steps by back entry way to church offices are in need of repair again.
  - Action Item – Joe Morris will review and discuss with Craig.
- Entry way to front office and back office meeting rooms – linoleum squares are worn and should be replaced.
  - Action Item – Anne and Craig will work on putting carpet squares over the linoleum sometime this summer. Anne also suggested that the hall and ceiling should be painted too.
- Eagle Scout Project – Chris Rau. Chris updated the committee on his plans for this Spring. He will add landscaping (perennials and/or bushes) to the backyard area behind Father Joe's house. He will also clean up the fence line and add brick landscape pavers in a few areas. Chris is working to get all of his approvals from his troop leaders finalized. Chris estimates the cost to be approximately \$500.
  - Action Item - Chris will meet with Anne and Bill next week to walk through Father's yard to discuss the plans in detail.
- Add'l Eagle Scout projects - Joe Morris and Dennis Rau informed the committee that there will be upcoming scouts in need of Eagle Scout Projects. Sam and Connor will be ready in the near future. Committee discussed several ideas:
  - Benches could be built around the large trees in the green space.
  - Brick pavers could be added to the front of Father Joe's house.
  - Space by parish center entrance - landscaping could be added.
  - Shelving is needed in the basement storage area
  - South side of Parish Center is in need of painting
  - Retaining wall needed around tree by butterfly garden
  - Sand/water tables needed in preschool room
  - Drainage tile/landscaping needed on south side of school
- Joe recommended that Sam build the shelving and sand/water tables and Connor will tackle the painting and retaining wall.
- Large evergreen in Father Joe's back yard - needs to be removed.
  - Action Item -- likely call Benny's Tree Service
- Dead Tree Stump in neighboring yard.
  - Action Item - Ask Father to speak with Victoria to see if this can be removed. We could split the cost with her and have the work completed at the same time as the evergreen is removed. Removal of this stump would also allow the fence line to be straightened.
- Shed in Father's back yard - should be removed. Currently it houses some small playground toys. Continue to discuss -- probably will be removed sometime this summer.
- Broken tiles in church - need to be repaired. One is by the altar and one is in the pew area on the left back side
  - Action Item - Anne will point out broken tiles to Bill. Continue to discuss.
- Metal post on corner of 66th and Douglas - originally from the construction sign. Post should be removed.
  - Action Item - Rick will see if he can remove it or cut off below ground level.
- Lighting needed on St. Pius Sign at Corner of 66th and Douglas (possibly a spot light).
  - Action Item - Craig will review and add one or two spot lights.
- Concrete is breaking up on lower end of east driveway (towards Douglas) - can this be patched temporarily or should it be tore out and re-done? This item should be added to our priority list.

## 2. New Items Discussed:

- Priority List - Review at May Meeting - there may be extra funds at the close of the fiscal year-end and if so we may be able to complete one or two of the following projects:
  - Fix concrete driveway (could cost up to \$50,000)
  - Roof above office rooms - \$21,000 to fix completely; \$7000 to patch temporarily

- Re-asphalt in parking lot and fix around drain area
- Boiler in School - estimated to cost over \$100,000
- Ash Tree by basketball hoops - has died and needs to be removed. Anne would like to replant a magnolia or red bud flowering tree. Bill suggested that we discuss with Larry since it's on the school grounds.

### 3. Scheduled or Follow-up Items:

- Drainage - south side of school - (on-hold due to budget constraints) - concerns have been expressed about the drainage between the south side of school and Father's house. It is also difficult to grow grass in this location and the tree roots are showing. Committee members discussed adding some landscaping next to the sidewalk to slow down the water flow (river rock and hastas). Also, built in water ways (above or below ground) would be helpful.
  - Could some type of drainage be added in conjunction with the playground project?
  - Could project be started as part of an Eagle Scout project?
- Half wall by entrance of office – some of the bricks are deteriorating and need to be replaced.
  - Action Item – Waiting for John Martinez to complete the work – probably next spring.
- School Boiler - may need to be replaced. Brian Riesberg agrees that this is needed and would provide energy savings but it could be costly. Committee members will continue to address at future meetings. Bill received quote from Air-Con for \$109,000.

## 2011 Completed Items

### January/February

- Father Joe's office remodel project completed.
  - Furniture – Homemakers (3 chairs, 2 end tables, 2 lamps)
  - Paint – Sherwin Williams (walls and ceiling)
  - Outlets were updated
  - Blinds – Nebraska Furniture Mart (2 side windows, 1 sliding glass door)
  - Clock – Younkers

### March/April

- Interior Church Map hung on upper and lower levels. Map work was completed by Alex Riesberg.
- Hooks were installed in Bride's room by Craig Rahm.
- Bathrooms by office area - Anne and Theresa Dayton repainted and updated the décor.
- Anne sent a thank you note to Altar and Rosary thanking them for the \$500 donation towards the new blinds in Father Joe's office.
- Board in fence by Father's driveway needs to be replaced. Work was completed by Craig Rahm.
- Metal trim strip by Barb's office was repaired. Work was completed by Dave Merschman.

### May/June

### July/August

### September/October

### November/December